

Association of ProAgria Centres ProAgria Keskusten Liitto ry

Every invoice must include:

- 1) VAT number: FI02016663
- 2) A reference: primarily the name of the contact person in ProAgria (also other info if requested separately, i.e. project name/number)
- 3) Invoicing address:
ProAgria Keskusten Liitto ry
PO Box 880
00026 BASWARE
FINLAND

Please send the invoice as a PDF file by email to our automated scanning address laskut.proagria.liitto@bscs.basware.com and note these instructions:

- One invoice per file. All the attachments must be in the same file with the invoice they are related to.
- The number of files in the email is not limited.
- The texts in the subject line or in the email body are not processed.
- Later you will receive an automated answer from the scanning process (files succeeded/failed).
- The automated address is only for scanning invoices and any other mail will not be processed.

Alternatively, the invoice may be sent by post to the invoicing address.

In questions on invoicing addresses, please contact invoice.proeventus@proagria.fi. Remember to mention the organization name. In any questions regarding the content of the invoices, please consult your contact person in ProAgria.

The invoicing addresses are strictly to use for invoicing purposes and should not be used for any other correspondence or deliveries.